

# GOAL SETTING COMMITTEE

Wednesday, November 2, 2022 – 3:30 p.m.

Room 1N-142 – 1<sup>st</sup> Floor

and Via Teleconference

Office of Equal Business Opportunity

50 South Military Trail

West Palm Beach, FL 33415

## MINUTES

### Members Present

Tonya Davis Johnson, OEBO  
Keith Clinkscale, Strategic Planning  
Irwin Jacobowitz, OFMB  
Angela Sims, Purchasing  
Brenda Znachko, FDO  
Richard Sena, County Attorney

### Non Member Attendees

Kati L. Cassiani, JIJ Construction Corp  
Andre Morgan, Bright & Clear Soft Pressure Cleaning LLC  
Darlin Pyrtle, “2” SBW & Associates Inc

### Department Representative

Melody Thelwell, PUR  
Stacey Garced-Serrano, PUR  
Kerry Parker, PUR  
Krystin Berntsen, WUD  
Holly Knight, ENG  
Leilani Yan, HR  
Reauchean Leonard, HR  
Allen Gray, OEBO  
Deirdre Kyle, OEBO  
Angela Smith, OEBO  
Yamel Vasquez, OEBO  
Kenisha James, OEBO  
Antonia Smith, OEBO  
Angie Whitaker, OEBO  
Anthony Gregory, OEBO  
Terry Newton, OEBO

**I. CALL TO ORDER**

Committee member, Tonya Davis Johnson, called the meeting to order at 3:45 p.m.  
Roll called, quorum present.

Keith Clinkscale offered a motion to continue a hybrid meeting due to extenuating circumstances, seconded by Irwin Jacobowitz and passed unanimously.

**II. ADOPTION OF AGENDA**

Motion by Keith Clinkscale to adopt the November 2, 2022, agenda, seconded by Irwin Jacobowitz.

**Motion to adopt the agenda carried 6-0.**

|                     |     |
|---------------------|-----|
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**III. APPROVAL OF MINUTES**

**Discussion**

**Revision of API for Project 1 for the October 19, 2022 minutes by Anthony Gregory**

Motion by Irwin Jacobowitz to approve the October 19, 2022 minutes, seconded by Keith Clinkscale.

**Motion to adopt the agenda carried 6-0.**

|                     |     |
|---------------------|-----|
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**IV. REVIEW OF PROJECTS**

**Project 1 – Project No.: 22-040 Mechanical Integrity Testing - WUD Discussion**

**Recommendation: SBE Price Preference – 2-80.27(1)(e)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

|                     |     |
|---------------------|-----|
| Krystin Berntsen    | YES |
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**Project 2 – Project No.: 22-033 South County Reclaimed Transmission Pipeline Phase 2 - WUD Discussion**

**Recommendation: M/WBE Evaluation Preference (25%) - 2-80.27(4)(b)**

**M/WBE Evaluation Preference for African American-owned firms – 2-80.27(4)(b)**

Motion to accept a recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

**Motion to accept recommendations carried 7-0.**

|                     |     |
|---------------------|-----|
| Krystin Berntsen    | YES |
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**Project 3 – Project No.: Cresthaven Blvd from Jog Road to Military - ENG Discussion**

**Discussion**

**Recommendation: SBE Subcontracting (20%) - 2-80.27(3)(e)**

**M/WBE Evaluation Preference for African American-owned firms – 2-80.27(4)(b)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

|                     |     |
|---------------------|-----|
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |
| Holly Knight        | YES |

**Project 4 – Project No.: 20-042 MB Employment Agency Services – HR Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

|                     |     |
|---------------------|-----|
| Leilani Yan         | YES |
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**Project 5 – Project No. 2021-043342: Brooks Subdivision Design Services – FDO**

**Discussion**

**Recommendation:** SBE Subcontracting (20%) - 2-80.27(3)(e)

SBE Evaluation Preference – 2-80.27(3)(d)

Motion to accept a recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

**Motion to accept recommendations carried 6-0.**

|                     |     |
|---------------------|-----|
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**Project 6 – Project: Roofing Services – FDO**

**Discussion**

**Recommendation:** SBE Price Preference – 2-80.27(5)(f)

Motion to accept a recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 6-0.**

|                     |     |
|---------------------|-----|
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**Project 7 – Project: Plumbing Services – FDO**

**Discussion**

**Recommendation:** SBE Price Preference – 2-80.27(5)(f)

Motion to accept a recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 6-0.**

|                     |     |
|---------------------|-----|
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**V. OLD BUSINESS**

Holly Knight stated that since the Del Prado Circle at Palmetto Intersection Improvements project was brought before the committee on October 7, 2022, there have been 2 additional projects numbers added increasing the value of the project from \$450,000 to \$ 860,000 with no changes to the API.

**VI. NEW BUSINESS**

Angela Smith stated that Christine Pritchard of Pritchard Environmental LLC was recently recertified and is excited as this is her first time being a sub-consultant on a Palm Beach County contract for the George Bush Blvd Bridge Project.

Tonya Davis Johnson announced that the Office of Equal Business Opportunity was named Advocate of the Year at the October 27<sup>th</sup>, 2022, Palm Beach Partners Business Matchmaker Conference & Expo. Hatcher Construction received a minority business award. They were one of the first certified MBE CM companies to receive prime work on an FDO project.

The next Palm Beach Partners Business Matchmaker will be September 29<sup>th</sup>, 2023 with the location to be determined.

Angela Smith will be sending an email to the Goal Setting Committee for upcoming training.

**VII. COMMITTEE COMMENTS**

Irvin Jacobowitz stated that everything is moving forward in a positive direction. Keith Clinkscale stated the team was doing a good job. Angela Sims and Brenda Znachko congratulated the Office of Equal Business Opportunity on the Palm Beach Partners Business Matchmaker award.

**VIII. PUBLIC COMMENT**

Andre Morgan stated that it is great to be at the Goal Setting Committee Meeting to listen and to learn and hope to be a part of one of the contracts.

Kati Cassiani congratulated The Office of Equal Business Opportunity on the Palm Beach Partners Business Matchmaker award. Darlin Pyrtle stated that it is a pleasure to be on the call.

**IX. ADJOURNMENT**

The meeting adjourned at 4:32 p.m.